



4th Annual Conference Program Book

June 7-9, 2013 • Hampton Inn, Albany NY

www.nyswomeninc.org

NEW YORK STATE
women, INC.



Our Mission: To build powerful women personally, professionally, and politically.

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Welcome from the President

June 7-9, 2013

Dear NYSWI Members and Guests,

Welcome to the 2013 Annual Conference, our 4th Annual Conference for New York State Women Inc. This is our 3rd consecutive conference at the Hampton Inn and Suites, so many of you won't even need a site map this weekend! The staff at the Hampton Inn are friendly and accommodating, and our Region 6 hosts have worked very hard to make your conference experience enjoyable. Conference Chairs, Linda Winston and Robin Allen, will be everywhere this weekend, so don't hesitate to ask them if you need information (or just stop them along the way with a "Hey and a Hi). Be sure to enjoy shopping at our vendors. Vendor Chair, Marie Johnson, assures us there will be shopping on site, and who doesn't like to shop??

If this is your first time coming to a State meeting/Conference, you may be a bit overwhelmed at first, but I know that when you leave you will go home energized and empowered to fulfill the mission of empowering women. We affectionately refer to you as a "First Timer", and I will be meeting with the First Timers Saturday morning before we begin our business. There is a tip sheet at the registration desk, thanks to Registration Chair, Debra Carlin and Region 6, that you will find useful as you navigate your way through conference, be sure to pick one up. I can't wait to meet you.

Whether you are a member who's been to many, many state conferences or you are a First Timer, it's a time to see old friends, and surely make new ones. Our goal is to complete our business swiftly and politely, and yes have some fun too. It is fitting we meet in our state capitol, an area is known for it's historic buildings, fine dining (I highly recommend Yono's on site if you are up for a fine dining experience), museums/art, and a quaint river area a short walk outside your door. How about a duck boat ride? Quack, quack.

Kudos to all who have made this year empowering to New York State women and those who made this conference possible. As member of this organization, it has been YOU that lived and shared our mission. It is my pleasure to welcome you to Albany and welcome you to the 2013 Conference!

Sue Mager, President

CONFERENCE SCHEDULE

VENDOR HOURS:

Friday, June 7, 2013 – 4:00 pm-9:00 pm

Saturday, June 8, 2013 – 8:00 am-4:00 pm

Sunday, June 9, 2013 – 8:00 am- 12:00 pm

Friday, June 7, 2013

12:30 pm-6:00 pm	Registration	Hotel Lobby
1:00pm-3:00 pm	Pre-Conference EC Meeting	Capital Board Room
4:00 pm-5:00 pm	Presentation by Attorney Derek Wilson	Board Room A & B

Topic: Incorporation of Local Chapters and legal issues

5:15 pm-6:15 p.m. **Regional Directors/Assistant Directors meeting** Board Room A and B

(Light dinner will be served. This meeting is for both outgoing and incoming RDs & ARDs)

5:00 pm-6:30 pm Dinner on your own

6:30 pm-7:30 pm **Pre-Conference Board of Director's meeting** Board Room A and B

7:45 pm- 9:15 pm **First Business Session** Board Room A and B

9:15 pm-10:00 pm Meet and Greet wine & dessert extravaganza Foyer

Saturday, June 8, 2013

7:00am-8:00 am	Breakfast	Hotel Lobby
8:00 am-10:00 am	Conference Registration	Hotel Lobby
7:45 am-8:15 am	Committee Meetings/Workshops	Board Room A and B
New Officer Orientation, First Timer's Meeting, Treasurer's workshop		
8:30 am-9:45 am	Hearings	Board Room A and B
Bylaws, Budget, Platform Advocacy Statement, Dues Process Proposal, and Incorporation/ legal issues		
10:00am - 12 noon	Second Business Session	Board Room A and B
Professional Development Speak Offs		
Noon- 12:30 pm	Elections – Polls open at noon	location TBA
12:30 pm-2:00 pm	Grace LeGendre Endowment Luncheon	Board Room A and B
2:15 pm-4:30 pm	Third Business Session	Board Room A and B

Keynote Speaker-Honorable Elizabeth Garry, Associate Justice NYS Appellate Division, Empowering NYS Women Politically. Workshop- You had me at Hello--Introductions that Work, a presentation by Lisa Giruzzi, of Transformational Conversations. Perfect your NYSW. Inc. elevator speech.

Saturday, June 8, 2013

6:00 pm-7:00 pm Cocktail Reception – Cash Bar Board Room A and B

7:00 pm-10:00 pm Installation Banquet

2013-14 President and New Officer Reception Foyer

Sunday, June 9, 2013

7:00 am-9:00 am Breakfast Hotel Lobby

8:00 am-8:45 am Career Development Opportunities meeting Board Room A and B

9:00 am-12 noon **Fourth Business Session** Board Room A and B

Memorial Service

Post Conference Board Meeting Board Room A and B

2013-14 Board members (Executive Committee, Immediate Past State President, Regional Directors, and Standing Committee Chairs) will meet **immediately after the close of the Fourth Business Session.**

Any changes to the schedule will be announced at the start of the First Business Session

BUSINESS AGENDA

Badges must be in evidence for all members at all scheduled Business Sessions, events, and during voting.

Friday, June 7, 2013

First Business Session -7:45 pm -9:15 pm

Call to Order	Sue Mager, President
Collect and Pledge of Allegiance	Patricia Hendrickson, IPSP
Memorial Moment of Silence	Amy Kellogg, President Elect
Registration Report	Debra Carlin, Registration Chair
Declaration of Quorum	Sue Mager, President
Presentation of Conference Book	Colleen Ostiguy, 1 st Vice President
Adoption of Conference Rules	Sue Mager, President
	Susan Fayle, Parliamentarian
Adoption of the Agenda	Sue Mager, President
Introductions	2012-13 Officers
Welcome from Region 6	Linda Winston, Conference Chair, Robin Allen, Vice Chair Debra Carlin, Regional Director
Greetings from Albany Hampton Inn	Colleen Guice, Director of Sales
Actions of the Executive Committee	Kim Nowakowski, Secretary
Ratification of Regional Elections	Sue Mager, President
Awards Presentation	Amy Kellogg, President Elect
Candidates Presentations	Theresa Fazzolari, Nominations Chair
Credentials and Voting Procedures	Helen Rico, Elections Chair
Announcements/Recess	

Saturday, June 8, 2013

Second Business Session 10:00 am-12: noon

Registration Report

Debra Carlin, Registration Chair

Personal and Professional Development Competitions

Gale Cohen, Career Recognition Chair

Treasurer's Report

Mary Stelley, Treasurer

Addendum to Reports of Officers

Treasurer

Mary Stelley,

2nd Vice President

Renee Cerullo

1st Vice President

Colleen Ostiguy

President Elect

Amy Kellogg

President

Sue Mager

Board of Directors and Committee Chair Reports

Only those Standing Committee Chairs and Special Committee Chairs, who have notified the President in advance, in writing, for time on the agenda will be called upon.

Proposed By-Laws

Margherita Clemento, Chair

Communications

Linda Przepasniak, Chair

Membership

Jennifer Charron, Chair

Renee Cerullo, Database Manager

Proposed 2013-14 Budget

Diane Dinsmore, Chair

Public Policy and Proposed Legislative

Platform

Lucille Argenzia, Chair

Strategic Planning

Ramona Gallagher

Other Committee requested to the President

Announcements/Recess

Motions for consideration under New Business must be presented in writing on an official motion form to the Recording Secretary prior to the beginning of the Third Business Session.

Saturday, June 8, 2013

Third Business Session 2:15-4:30 pm

Continuation of Reports

Election Results

Helen Rico, Elections Chair

Keynote Speaker

Hon. Elizabeth Garry, Associate Justice NYS Appellate Division

“Empowering NYS Women Politically”

Workshop

Lisa Giruzzi, Transformational Conversations

“You had me at Hello, Introductions that Work”

Career Competitions Presentation

Gale Cohen, Career Recognition Chair

Announcements/Recess

Sunday, June 9, 2013

Fourth Business Session 9:00 am-12:00 noon

Memorial Service

Members of Region 6

Items Rec'd Prior to 3rd Business Session

Kim Nowakowski, Secretary

New Business

Sue Mager, President

Roll out 2013-14

Amy Kellogg, 2013-14 President

Adjournment

Sue Mager, President

Announcements/Fundraising

Conference Standing Rules

1. All members shall keep registration badges in evidence throughout business and workshop sessions.
2. Main motions must be in writing and handed to the Record Secretary.
3. All speakers shall state their name and the name of the local to which they belong.
4. When speaking to a motion, each speaker will declare if speaking in the affirmative or the negative and will be limited to two minutes.
5. A speaker cannot speak twice to the same motion until everyone else wishing to speak has done so.
6. The privilege of the floor may be given to a visitor by majority vote.
7. All guests granted permission to attend the meetings should sit in seats assigned by the Conference Committee.
8. Debate on each subject will be limited to ten (10) minutes inclusive of points of information, etc.
9. There shall be a timekeeper for each business session.
10. Ballots resulting from all elections at the conference shall be destroyed at the close of the conference.
11. The minutes of this conference shall be approved by the Immediate Past State President and the incoming Executive Committee.
12. The current edition of *Robert's Rules of Order, Newly Revised* shall be the parliamentary authority for the conduct of business.
13. Reports not included in the Program Book will be placed on a separate table in the rear of the meeting room for attendees to pick up. Pages will not be asked to distribute late reports.
14. The President is empowered to make changes in the Business Agenda and Conference Schedule to expedite the business of the Federation.
15. All items of new business must be submitted to the Recording Secretary, in writing on a Motion Form, prior to the start of the Third Business Session.
16. Anyone making an oral addition to a written report will be limited to three (3) minutes.
17. All reports of the State Conference that require a vote by the voting body must be distributed to the body before the First Business Session.
18. All personal communication devices such as, but not limited to, cell phones and pagers must be put on silent mode during business sessions, hearings and workshops, as well as other appropriate times such as guest speaker presentations. A \$5.00 penalty will be assessed for each violation; said penalty will be donated to *NIKE*.

REGISTRATION REPORT

	Report	Report	Report	Report
Time and Date Reported				
State Officers				
Immediate Past State President				
Parliamentarian				
Regional Directors				
Assistant Regional Directors				
Standing Committee Chairs				
Standing Committee Vice Chairs				
Special/Sub Committee Chairs				
Special/Sub Committee Vice Chairs				
Past State Presidents				
Members				
Guests				
TOTAL				

President Report

Date Of Report:	June 7-9, 2013
Board / Conference Report:	Conference Report
Report Author:	Susan Mager, President
Name of ARD or Committee Members:	
Goals:	<p>Serve to the best of my ability, working with EC, Board of Directors, and members to empower women personally, professionally and politically.</p> <p>Prepare and promote future leaders of this organization.</p> <p>Carry through on and help implement ideas to streamline our operations. Institute a one day working Board meeting in a centralized location.</p> <p>Encourage every Chapter/Region to host a Youth Leadership program within their community.</p> <p>Encourage implementation of a uniform state dues collection process.</p> <p>New for this report: Take a deep breath and enjoy my new position, Immediate Past State President, and support President Amy Kellogg, and the 2013-14 Leadership team. in any way I can. .</p>
Actions Taken on Goals:	<p>Completed two Board meetings, each successful in their own way. The Niagara Falls BOD meeting last October more than met my expectations and the April 6th one day BOD meeting in Rome, proved we can successfully complete BOD business in one day. Sincere thanks to all who made those meetings happen.</p> <p>A different approach to Youth Leadership this year was the Reality Store training presented by the</p>

	<p>CDO. It's up to you to empower New York's youth and empower our future leaders, by presenting a program in your community.</p> <p>Streamlining the business for NYSW Inc. has seen progress this year. Technology has allowed greater and more efficient registration for state meetings, easy access to submitting meeting reports. early access to Program books and voting items online as well as progress in improving the collection of dues.</p> <p>I strongly support the 2013-14 leaders as they are diligently and openly working to resolve the Chapter incorporation and tax issues still facing the organization. Time is here to establish a uniform dues collection process.</p> <p>Thank you to the hard working women I had the pleasure to work with this year. You have made this an amazing year of my life. I hope you agrees it was truly the "Year of the Member". Thank you everyone for all you do and will continue to do to empower New York women, Personally, Professionally, and Politically. I have truly enjoyed every minute serving as the 3rd President of New York State Women Inc.</p>
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President Elect Report

Date Of Report:	May 10, 2013
Board / Conference Report:	Conference Report
Report Author:	Amy Kellogg
Name of ARD or Committee Members:	
Goals:	<ol style="list-style-type: none"> 1. Compile the Leadership Directory 2. Create a Programming Guide 3. Update Programming Guide as needed 4. Maintain monthly contact with the region and assistant region directors 5. Develop and promote Region awards 6. Help facilitate the Region mergers 7. Work with merging Regions to figure out elections for 2013 – 2014 Region and Assistant Region Directors 8. Serve as the EC liaison to the Bylaws Committee 9. Contribute articles to NIKE 10. Work on recruiting for the 2013 – 2014 Leadership Team
Actions Taken on Goals:	<ol style="list-style-type: none"> 1. Leadership Directory Accomplished – Update as needed 2. Programming Guide Created and Distributed 3. Updating of Programming Guide is Ongoing 4. Monthly Contact With RD's and ARD's is Ongoing 5. Region Awards have been Developed, Were Promoted and will be Awarded at June Conference 6. Facilitating Region Mergers is Complete 7. This is completed 8. Bylaws Committee Liaison is Ongoing 9. Written Several Articles for NIKE 10. Leadership Team is in place for 2013 - 2014

1st Vice President Report

Colleen Ostiguy

Goals

- Streamline program book
- Streamline motion process
- Obtain scholarship information from chapters
- Obtain member benefits information from members and local businesses
- Draft instructions for web based regional meetings
- Create organizational chart for MOI
- Help 2nd Vice President with membership.
- Work on incorporating chapters and determining IRS status of organization and chapters.

Actions Taken on Goals

- Created an online program book report form that is sent to 1st Vice President.
- Created a new motion form that was placed online and will be printed.
- Obtained some scholarship information from chapters which was placed on website.
- Continually working on member betters information.
- Drafted instructions for web based regional meetings.
- Created organizational chart for MOI
- Continually help 2nd Vice President with membership.
- Performed research on incorporating chapters and determining IRS status of organizations and chapters.

2nd Vice President Report

Date Of Report:	5/7/2013
Board / Conference Report:	Conference Report
Report Author:	Renee Cerullo
Name of ARD or Committee Members:	
Goals:	<ol style="list-style-type: none"> 1. Increase new members 2. Communicate better with current members. 3. Find ways to serve our members better. 4. New members - Send welcome packet with information on what organization has to offer. 5. Work with Chapters that are losing members so see where the State can help.
Actions Taken on Goals:	<ol style="list-style-type: none"> 1. Communicating with current members via Constant Contact email blasts at least monthly if not more. 2. Utilizing social media to provide current events and relevant information. 3. Posting Chapter news and events on the State web site and on Facebook. 4. Reaching out to Chapter we hear are thinking of folding to see if we can help.

Treasurer Report

Mary A. Stelley

Goals

- Maintain accurate recordkeeping of financial records
- Prepare and distribute reports to executive committee, board of directors and membership
- Submit records after June 30th to Berard & Donahue, CPAs, PC for financial review
- Assist chapter treasurers; mentor members on all levels of the treasurer position
- Perform paperwork for 2010-2012 self-audits of liability insurance coverage
- Send 2012 invoices to local chapter treasurers when audits have been completed and refunds received from Travelers
- Assist executive committee as needed and database chair with dues
- Assist finance committee with preparation of RFPs, 2013-14 budget and other documents

Accomplishments since 2012 June Conference

- Assisted auditors with 2011-2012 review; filed with IRS Form 990-EZ in November 2012; filed with IRS in January 2013 Form 1096 with 1099's attached
- Updated NYS sales tax records; filed sales tax reports for quarters ending 5/31/2012, 8/31/2012, 11/30/2012 and 2/28/2013
- Completed liability insurance self-audits for 2010-11 and 2011-12; received refund checks of \$2,065.00 and \$977.00 respectively; researched chapter payments for 2012-13 liability payments – executive committee voted not to bill chapters for the 2012-2013 period
- Submitted financial reports to executive committee; discussed with finance committee chair
- Assisted finance committee with preparation of proposed 2013-14 budget & bookkeeper RFP
- Assisted database chair with membership renewals; calls to lapsed members
- Assisted chapter and region treasurers as needed
- Discussed long term liabilities with finance chair with regard to consolidation and renaming of funds; recommended using funds for web site and NIKE expenses in this year – motions approved at April 2013 board meeting

**** May 31, 2013 financial statements will be distributed at June conference ****

Region 2 Report

Date Of Report:	May 10, 2013
Board / Conference Report:	Conference Report
Report Author:	Maria Barnas Region 2 director
Name of ARD or Committee Members:	
Goals:	To encourage the chapters in their activities. To encourage intercommunication between the chapters.
Actions Taken on Goals:	Attending as many chapter meetings and their events as I can.

Region 4 Report

Date Of Report:	May 29 ,2013
Board / Conference Report:	Conference Report
Report Author:	Carol Moyer
Name of ARD or Committee Members:	Carol Moyer RD Colleen Tyll ARd Kathy McNaughton Treasurer Carol Stevens Secretary Angie Harris Parliamentarian
Goals:	Getting the NYS women's Inc name out to the Public Keeping the clubs informed Attending Boards and Conferences
Actions Taken on Goals:	Fall and Spring Region Meeting at uno's Queensberry ny DD AttendedTech Valley Meeting ARD Attended Falls Region meeting RD and ARD keep Saratoga Springs ,Falls Region and Tech Valley informed by telephone and EMail Rd attended Fall and Winter Board Rd attended June conferences Rd placed 20 Nikes in businesses and in Libraries Rd attended Church meetings and gave out info on NYS Women's inc RD sent articles and radio announcements in local newspapers on meeting info ARD working on merger with Linda Provo XI Rd working with treasurer changing District to Region

Region 5 Report

7 – 9 JUNE 2013

REGION GOALS

To host two Regional meetings --- Fall 2012 and Spring 2013

To share information with the Chapters in our Region

ACCOMPLISHMENTS

Held very successful Regional meetings. The Fall Regional meeting was hosted by the Central NY Chapter in Syracuse NY. We skyped!! It was a first for our Region. The members were impressed however, several liked to spend time with the ‘real’ officers attending.

Our Spring Regional meeting was hosted by the Mohawk Valley Chapter, in Utica NY, and once more we skyped!! We were getting accustomed to watching TV and being able to ask questions. All in all the members were happy and enjoyed something new.

We held a “Special Meeting” to discuss what our members thought of the proposed geographical changes which had been presented at the NYWI Fall and Winter Board meetings. Region V (aka district V) entered a proposal for the State meetings consideration and parts of it were adopted.

Helen Rico, ARD, and I have visited both Chapters in our area. We enjoyed the company and their interesting chapter meetings.

Helen and I were impressed with the different types of Chapter meetings. From how to invest your funds to decluttering your house. I know I can speak for Helen Rico when I say we have had some great times visiting Chapter meetings and attending state meetings.

We thank the Chapter Presidents for all their hard work in programming, meeting planning and all the rest that goes with being an officer. Thank you!!

At our Spring meeting we elected 2013-2014 officers: Regional Director, Helen Rico, Assistant Regional Director, Robin Bridson, Recording Secretary, Maureen Fogarty and Treasurer, Denise Walker. My very best wishes for success in each of your respective offices --- I know there will be many of them.

LUCILLE R. ARGENZIA
Regional Director/2011-2013

HELEN RICO
Assistant Regional Director/2011-2013

Region 7 Report

Date Of Report:	May 10, 2013
Board / Conference Report:	Conference Report
Report Author:	loisforce@gmail.com
Name of ARD or Committee Members:	Region VII Co-Director Lois Force Region VII Co-Director Cheryl McGlynn
Goals:	Scholarship to a continuing Education women Region VII Youth Leadership program Women's weekend election of officers Hosting NYS Women Fall Board Region Leadership meeting
Actions Taken on Goals:	Gave a \$500 scholarship Have a women's weekend in the planning for August of 2014 Held Region VII meeting and had election of officers Region VII leadership meeting scheduled for June 1, 2013 Plans for the NYS Women, Inc. are being put together held on October 4-6, 2013

Region 8 Report

Date Of Report:	05/9/13
Board / Conference Report:	Conference Report
Report Author:	Donnie Hover
Name of ARD or Committee Members:	Region VIII
Goals:	Increase membership
Actions Taken on Goals:	<p>net change 3</p> <p>Although new members joined, we lost from our existing number. We held our spring regional meeting on Sunday April 28th at Christies Restaurant in West Seneca. Ruthann Rocque was elected Director and Diane Dinsmore was elected Assistant Regional Director. Region VIII is in very capable hands. They bring financial wisdom and leadership to the region.</p> <p>As my last report I want to thank the region for the opportunity to serve as your director. It was a learning and growing experience for me. I have even started to drive long distances by myself, yeah one hour is long for me. I enjoyed being at conferences and executive board meetings. Sometimes one has to step back in total all of the caliber of women in this organization. I wish success to the incoming slate of officers at the state, region and local levels.</p>

Bylaws Report

Date Of Report:	June 7-9, 2013
Board / Conference Report:	Conference Report
Report Author:	BYLAWS COMMITTEE REPORT
Name of ARD or Committee Members:	Margherita Clemento, Chair Marilyn Mannino, Vice Chair Committee Members: Viola Mc Kaig Neale Steiniger Clare Sullivan Executive Committee Liaison, Amy Kellogg
Goals:	Work closely with Executive committee, Board of Directors, Regions and Local Chapters. Encourage Local Chapters Regions to update their bylaws and submit to the Bylaws Committee for review and approval. Review and submit state bylaws for revision and streamlining. Present proposed revisions to the Board of Directors for approval. If said revisions are approved will present them at the Annual Conference for further consideration. Review the Model Local Chapter bylaws and make appropriate revisions and present to the Executive Committee for approval.
Actions Taken on Goals:	Reviewed Local Chapter bylaws submitted, edited and approved. Updated New York State Women, Inc. bylaws as of Annual Conference June 3, 2012 Fall Board of Directors/Special Meeting October 13, 2012 that had been approved. Revised bylaws were posted on the web site and copies were emailed to the Executive Committee, IPSP, Board of Directors and Parliamentarian. On April 6, 2013 the following proposed revisions were approved by the Board of Directors and will be presented to the members present at the Annual Conference June 7-9, 2013 for consideration and approval.

****Proposed Bylaws changes will be printed for all members.****

Communications Report

Date Of Report:	May 24 2013
Board / Conference Report:	Conference Report
Report Author:	Linda Przepasniak
Name of ARD or Committee Members:	Linda Przepasniak, Communications Chair Alisha Gould, Katherine Smith, Ramona Gallagher, Robin Allen, Mary Goutos, Joyce DeLong, Dana Rachlin
Goals:	<ul style="list-style-type: none"> • Improve statewide visibility; • Work with chapters/regions to create and enhance local websites; • Promote NYSW events and activities through print and electronic media; • Improve communications among chapters, regions and state leadership
Actions Taken on Goals:	<ul style="list-style-type: none"> • Four issues of NIKE magazine have been published. • Working on coordination of Women's Day activities for NYSW, Inc. at the State Fair this summer; • Using social media (facebook) for current events and updates; <p>Encouraging chapters and regions to use social media</p>

Finance Report

Date Of Report:	5/19/2013
Board / Conference Report:	Conference Report
Report Author:	Diane Dinsmore
Name of ARD or Committee Members:	Finance
Goals:	<p>Work with Treasurer to prepare annual budget for presentation at Spring Board and adoption at State Conference</p> <p>Supervise all State expenditures</p> <p>Review monthly reports by state treasurer and compare with budget</p> <p>Provide assistance to regions/local chapters to develop sound financial policy</p> <p>Prepare necessary bids for executive committee approval</p>
Actions Taken on Goals:	<p>Gained approval of Conflict of Interest Policy inserted in MOI</p> <p>Developed, with treasurer, guidelines for use of Restricted Funds for approval at Conference</p> <p>Prepared, with treasurer, 2013-2014 budget for approval at Conference</p>

Public Policy Report

7-9 June 2013

- GOALS**
- To keep the membership apprised of changes in legislation pertaining to women
 - To report at the three state meetings on progress and accomplishments
 - To continue to write letters and spread the word on issues concerning women

ACCOMPLISHMENTS

- √ The Domestic Violence subject became a land-mark paragraph in Governor Coumos' state of the Union address. An entire paragraph from the NYSW Resolution passed in June 2012 was a part of his address. I sent a thank-you letter to the Governor.
- √ I sent a letter to Governor Cuomo concerning the Medicaid Recoverable from siblings and others, if there is a balance for a person in a facility who leaves a balance – this bill is currently on hold. UPDATE: This bill is being held in Committee until a member of the committee moves it for discussion.
I asked members of other organizations I belong to join with us in writing these letters. I sent letters to other organizations I belong to and they had their legislative chairs join us...
Suggestion for the Incoming Public Policy Chair: meet with your local groups and ask them to also send letters, emails and phone calls.
- √ Sent copy of a letter (which by the way was suggested by the membership at Winter Board Meeting to publish it in the Communicator. (Thank you Neale for helping out.)
- √ *Diane Illig, of the Niagara Frontier Chapter, contacted me to help to advertise the fact that we need to do more to raise public awareness of the atrocity of the slaying of Jill Russell Cahill, a member and native of Tonawanda NY. I have contacted the Assembly person in that area as has Diane and it appears we may have a sponsor to re-enter a bill. The main thrust of this bill will be that when a violent crime is committed the assassin should not be eligible for bail or released to the same community where the victim died. If Jeff Cahill had not posted bail, Jill Cahill would still be alive. We need to follow the progress of this case.*
Please note without the Niagara Frontier Chapter reaching out, Governor Cumo would not have known about how NYSW felt about domestic violence. THANK YOU DIANE!!!
- √ I also received a request to try and bring forth a new bill concerning Jessica Tush's story. Again domestic violence caused her death. Jessica's death has set in motion an educational bill the "Jessica Tush Act – Education Bill to initiate a curriculum in dating

abuse and domestic violence. This will provide a place for students to learn more of what is going on and how to avoid problems. Let's hope this is a beginning.

As of this update, it is in committee.

The next subject which is becoming a horror to families of teenagers is the material placed onto a social media website. This is a real threat to everyone's privacy, right to live in peace and harmony. Parents and relatives, do some research then discuss with your children, grandchildren and explain the problems families are facing. This is no funny matter.

I want to thank President Sue Mager for giving me the opportunity to Chair the Public Policy Committee. It has been interesting, and the power of our members, along with members who wrote specific letters, whenever I asked them to. These letters went to the Governor and several state wide senators, assemblypersons and several congressional members.

RESOLUTIONS: Marilyn Mannino will present the Courtesy Resolution for this committee.

Marilyn my thanks to you for all your help...

LEGISLATION: Johann Albreck has covered legislation and has submitted her report.

Johann my thanks to you for all you help....

LUCILLE R. ARGENZIA
Public Policy Chair, 2012-2013

Career Development Opportunities

Date Of Report:	May 8, 2013
Board / Conference Report:	Conference Report
Report Author:	Helen Rico
Name of ARD or Committee Members:	NYS Career Development Opportunities Inc Helen Rico, President Lucille Argenzia, Vice President Linda Przepasniak, Secretary Sara Ayala, Treasurer
Goals:	<p>The NYS Career Development Opportunities Inc, was created to assist women and girls. As such it has four main thrusts:</p> <ol style="list-style-type: none"> 1. To further the improvement and development of women by the means of lectures, seminars and other forms of education. 2. To provide out-reach programs to displaced homemakers and workers who would otherwise remain unemployable. 3. To promote educational reimbursement where such benefits are unavailable. 4. To introduce students (ages 13-17) to career exploration choices in conjunction with YL meetings by providing workshops and seminars.
Actions Taken on Goals:	<ol style="list-style-type: none"> 1. Working on Bylaw revisions. 2. Working on applications for educational reimbursement. 3. All taxes were submitted. 4. Donations were received from: a Rochester BPW local organization that disbanded, individual contributors, Regions in honor of members. <p>Please check the schedule for our meeting which is scheduled for Sunday morning. \$10.00 dues will be collected</p>

Grace LeGendre Financial Report



NY GRACE LeGENDRE ENDOWMENT FUND INC.

Donations Received

May 1, 2012 – April 30, 2013

A. Individual & Group Gifts

Robin Allen	25.00
Eugenia Barnaba	200.00
IHO Sister Mary O'Brien	
IHO Mary Boris	
IHO All women who served as GLEF President	
Edward & Maria Barnas – Benefactor	100.00
Kay Boland	70.00
IHO 2012-13 Officers	
IHO Cecelia Ziegler's 99 th birthday	
IHO Barbara Ziegler	
Cash donations from auction at conference	137.00
Gale Cohen	25.00
Elsie Dedrick – Benefactor	75.00
IMO my aunt, Hilda Ackert	
IHO GLEF Board of Directors	
Elizabeth Drislane – Benefactor	200.00
IHO GLG Board of Directors (2012-13)	
IHO Kay Boland	
IHO Barbara Ziegler	
Hilary Egburtson	30.00
Patricia Fanning	50.00
IMO deceased members-former Watertown BPW	
Theresa Fazzolari – Benefactor	200.00
IHO Pat Hendrickson	
IMO Frances Maffeo	
Jan Garvey	100.00
Shirley M. Golden	20.00
IMO Lillian Schoendorf	
IMO Beverly Phelps	
Alisha Gould	20.00
IMO Ellen Martino	
Patricia Hendrickson	25.00
IHO Mary Ellen Morgan	
IMO Valeria Kozibroda	
Laurie A. Livingston	50.00
IHO Pat Hendrickson's presidency	
Audrey MacDougall	10.00
IMO Joanna Koch	
Sue Mager	50.00
Viola McKaig	25.00
IHO Barbara Ziegler's knitting skills	
Mary Ellen Morgan – Benefactor	50.00
IHO Jan Garvey contribution of afghans	
Kim Nowakowski	10.00
Joann Olbrich	20.00
IMO Jan Jones	
Past State Presidents	25.00
IMO Katherine King – PSP 1962	
Linda Pickwick	25.00
IMO Russell Ciolli	
Linda K. Provo – Benefactor	10.00
IMO Kathy Butterfield	
Neale Steiniger – Benefactor	10.00
Mary Stelley	90.00
IHO 2011-12 NYSWI Executive Committee	

IHO 2011-12 GLEF Officers	
IHO Dorothy Mangano's birthday	
IMO Colleen Ostiguy's grandfather	
Clare Sullivan	200.00
IMO Thomas R. and Rita H. Sullivan	
Helen Swank – Benefactor	320.00
IHO Helen Long	
Linda Winston – Benefactor	100.00
Barbara Ziegler – Benefactor	345.00
IMO Hon. Thomas Sullivan	
IHO Neale Steiniger	
IHO Theresa Fazzolari	
IHO Mary Stelley	
IHO Ramona Gallagher	
IMO Jen Czaikowski	
IHO Kay Boland's birthday	
IMO Marty Maguire's mother, Mrs. Thompson	
IHO Betty Drislane's birthday	
IMO Marilyn Pucillo	
IMO Mary Ann Partridge	
IMO Effie Nodine	
IMO Anne Shaffer	

Regions

Region II	100.00
IMO Anne LeBlanc	
Region III	50.00
IHO Jan Garvey	
Region IV	50.00
Region X	25.00

Local Chapters

Bay Ridge Brooklyn Chapter	25.00
IMO Anne LeBlanc	
Falls Region Chapter	25.00
IMO Kathleen Butterfield	
Greater Binghamton Chapter	100.00
Lake to Lake Women	50.00
Lakeshore Chapter	35.00
IHO 2012-13 Lakeshore Chapter Officers	
Niagara Frontier Chapter	25.00
IHO Leslie Stolzenfels, President Niag. Front.	
Rochester Chapter – Benefactor	3,000.00
IMO Grace LeGendre	
Westchester Chapter	100.00
IMO Marilyn Pucillo	
Western Suffolk Chapter	25.00
	6252.00.

Special Presidential Appeal

Region II	25.00
IHO Sue Mager	
Neale Steiniger – Benefactor	100.00
	125.00



NY GRACE LeGENDRE ENDOWMENT FUND INC.

Donations Received
May 1, 2012 – April 30, 2013

A. Total Individual & Group Gifts	\$ 6,227.00
B. Bequests - Corporate Donors	\$ 100.00
Pfizer Corp. – Betty Drislane	
C. Special Presidential Appeal	\$ <u>125.00</u>
Total Donations Received	\$ 6,452.00

SUMMARY

Total Funds Paid – April 30, 2013	\$345,805.09
Individual & Group Gifts	\$ 6,227.00
Bequests & Corporate Gifts	\$ 100.00
Special Presidential Appeal	\$ 125.00
Total Funds Paid –	\$352,257.09\
Benefactor Pledges Unpaid	<u>\$ 7,204.00</u>
Total Funds Raised	\$ 359,461.09



NY GRACE LeGENDRE ENDOWMENT FUND INC.

Donations Received

May 1, 2012 – April 30, 2013

FOUNDERS

Albany BPW	1
Beverly Baker	1
* Eugenia M. Barnaba	2
Bay Ridge BPW	1
Elizabeth A. Benham	1
Diane Bergmanson	1
Lois Bircher	1
Elizabeth Ann Brown	1
Rita M. Burrell	1
IHO BPW/NYS	1
Mary E. Chisholm	1
Mildred E. Clark	1
* Marie E. Creel	1
Alyce Daly	1
Elsie Dedrick	1
District III	1
District IX	1
Dewella J. Dobson	1
Elizabeth A. Drislane	1
Miriam T. Elkins	1
Franklin of Malone BPW	1
GLEF Board of Directors	1
Gotham BPW	1
Dr. Meryl R. Grayer	3
* Carol B. Greenough	1
Toni Grossi	1
Joyce R. Hart	1
* Mary C. Hastings	2
Virginia M. Heines	1
Ithaca BPW	1
Janet M. Jones	1
Jane M. Klausman	1
Barbara Leonard	1
Betty P. Lomonaco	1
Viola McKaig	1
Northern Dutchess BPW	1
Betty O'Connor	1
Mildred E. Olsen	1
Catherine H. Raycroft	1
Rochester BPW	1
Dolores S. Schultz	1
Louise A. Sienko	1
Patricia Stella	1
Ruth Foster Sturm	2
* Helen Swank	2
White Plains BPW	1
Gladys S. Wiedrich	1
Barbara Lynn Ziegler	1
Total FG Pledges	54
Total FG Donors	48

* Five Founding Mothers: Barnaba, Creel,
Greenough, Hastings, Swank Completed – 34

1

BENEFACTORS

Completed - 37

June Aulik	1
Margaret Barry	2
Katherine E. Boland	1
Alyce Daly	1
Elizabeth Drislane	3
Susan M. Fayle	1
Theresa Fazzolari	1
First Union Bank	1
Carolyn Frazier	1
Carol B. Greenough	1
Harriet L. Hurlburt	1
Janet M. Jones	6
Viola McKaig	1
Nassau County	2
NBT Bank, NA	1
Rochester Chapter	3
St. Lawrence County BPW	1
Mary A. Stelley	2
Clare Sullivan	1
Helen Swank	1
Wachovia Bank	1
Yonkers BPW	1
Barbara Lynn Ziegler	3

In Progress –14

Ed & Maria Barnas	900.
Nancy J. Church	775.
Elsie Dedrick	205
Elizabeth Drislane – 4 th	550
Theresa Fazzolari – 2 nd	800.
Betsy Forkas	494
Carolyn Frazier – 2 nd	475
Helen Long	530
Mary Ellen Morgan	850
Linda Provo	520
Neale Steiniger	290.
Helen Swank – 2 nd	180
Linda Winston	300
Barbara Ziegler – 4 th	335
	\$7204.

TOTAL PLEDGES 1986 – 2013

Founders Group	54
Benefactors	51
	105

101 pledges @ \$1,000 = \$105,000.

Legislation Report

Date Of Report:	May 10, 2013
Board / Conference Report:	Conference Report
Report Author:	Joann Olbrich
Name of ARD or Committee Members:	Legislation
Goals:	Inform members of legislation applicable to our Legislative Platform and Advocacy Statement
Actions Taken on Goals:	<p>Presented the Legislative Platform and Advocacy Statement at Winter Board Meeting for approval to be presented at State Conference. Presented the NY for Women's Equality 10 Point Plan. Submitted New York State Women, Inc. to the list of supporters for the 10 Point Plan, as seen at the following link: https://www.governor.ny.gov/2013/statewide-support-womens-equality</p> <p>Consulted with local members of State Assembly and State Senate, and their staff members, regarding proposed legislation advancing the Women's Equality Agenda.</p>

Legislative Platform

Preamble

- The New York State Women, Inc. pledge their support of specific legislation and policy that addresses civil rights, health and economic opportunity for all women.
- Establish a pro-active position by identifying and supporting issues selected by members of New York State Women, Inc. Notify candidates of these issues that we feel will advance our New York State Legislative Platform.

Civil Rights

- Work to enforce and ratify the Equal Rights Amendment at the State and Federal Level.
- Support domestic violence education and training programs that develop protocols for the protection of victims and their families and support strong penalties for abusers.

Health

- Actively support reproductive choice and full access to health care services; ensure funding for research and developments of programs which benefit the welfare of women of all ages.

Economic Equity

- Work for and support legislation that promotes economic equity and financial security, including pension reform, retirement benefits, pay equity and credit accessibility.

Manual of Instruction Report

Date Of Report:	June 7-9, 2013
Board / Conference Report:	Conference Report
Report Author:	Neale Steiniger
Name of ARD or Committee Members:	Carolyn Frazier, VC Margherita Clemento Ramona Gallagher
Goals:	Review, develop and complete a user friendly, online Manual of Instruction through teamwork. Prepare a pending file and material that will be helpful to next year's MOI revision Chair
Actions Taken on Goals:	<ul style="list-style-type: none"> • Developed a plan of action for this, the second year as MOI chair, for completing an entire review of the MOI - included reviewing bylaw changes which might impact MOI and requesting updates to MOI information on the website • Submitted the following segments of the MOI to the Board of Directors for action: <ol style="list-style-type: none"> 1) Forward (amended) 2) Immediate Past State President – SME: Mary Ellen Morgan 3) Region Director and Meeting – SME: Joann Olbrich 4) Parliamentarian – SME: Sue Fayle 5) Past State President Liaison – SME: Audrey MacDougall 6) Professional & Professional Development Standing Chair & Sub-chairs: Athena Society, Career Recognition, New Careerist, Personal & Professional Development - SME: Karen Hunter & Colleen Tyll 7) Communications – SME: MOI Committee 8) Public Policy – SME: MOI Committee 9) NY Women in Business Month – SME: Kim Nowakowski 10) Status of Women – SME: Neale Steiniger with Endorsement section by Amy Kellogg 11) Women's Equality Day – SME: Bernie Sunderlin 12) Woman of the Year – SME: Elaine Croteau

	<p>13) State Meetings: Board, Conference on site – SME: Neale Steiniger with special help on election and voting sections and forms by Margherita Clemento</p> <p>14) NYS Career Development Opportunities, Inc. – SME: Helen Rico</p> <p>15) Political Action Committee – SME: Amy Kellogg</p> <p>16) Structure of NYS Women, Inc. – MOI Committee</p> <p>17) President, President-Elect, 1st & 2nd Vice President – SME: Neale Steiniger</p> <p>18) Award Coordinator - SME: Carolyn Frazier & Neale Steiniger</p> <p>19) Auditing committee – SME: Theresa Fazzolari</p> <p>20) Database Manager – SME: Renee Cerullo</p> <p>21) Local Chapter – SME: Theresa Fazzolari</p> <p>22) Historian – SME: Neale Steiniger</p> <p>23) Membership – SME: Jennifer Charron, Amy Kellogg</p> <p>24) NIKE – SME: Linda Przepasniak</p> <p>25) Nominating – SME: Margherita Clemento</p> <p>26) Organization Charts – SME: Colleen Ostiguy</p> <p>27) Scholarship Committee – SME: Theresa Fazzolari</p> <p>28) Strategic Planning – SME: Linda Winston</p> <p>29) Women's History – SME: Mary Clary</p> <p>30) Youth Leadership – SME: Colleen Tyll, Helen Rico</p> <p>31) Legislation – SME: Carolyn Frazier</p> <p>32) Public Relations – MOI committee</p> <p>33) Task Force – MOI committee</p> <p>• Special thanks to all the writers and an extra special thanks to Carolyn Frazier, Margherita Clemento and Ramona Gallagher who, without them, there would be no new MOI</p>
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New Careerist Report

Colleen White Tyll, Sub-Chair

Goals:

Evaluate Current New Careerist Program. Ongoing

Promote the New Careerist Program as a tool to membership development. Ongoing
complete Manual of Instructions revisions and submit for approval. Approved.

Modify Speech Competition Guidelines and Candidate qualifications and forms. Approved.

Encourage Chapters to seek Candidates for the new Careerist Program.

Execute a successful NC Speech Competition at Conference.

Encourage PPD Committee members, membership, RD's and ARD'd to promote the New Careerist Program @ all meetings. Ongoing.

Actions Taken on Goals

Post information in the Communicator. Ongoing.

Establish target dates for Speech Competition @ Chapter, Region and State levels.

Past State President Liaison Report

NYSW, Inc. 2013 Conference Report

Viola McKaig, Chair

Goal: To support NYSW, Inc. and the Executive Committee by offering our experience, skills and expertise to the organization. The PSP liaison would coordinate any specific activity we were asked to do.

Actions: One of the duties is to keep everyone informed of illness losses, or other significant events of any PSP. This year our roster included 23 active past state presidents.

The liaison collects dues, part of which is sent to Nike for a bronze booster listing of the active past state presidents.

Flowers were sent to Dorothy Mangano and Lucille Argenzia who both had surgery. In December, Lois Bircher sent us word that Katherine King had passed away. She was a Past

State President who served in 1962. A donation in her memory was made to the Grace LeGendre Endowment Fund. She was one of the founders of Webster BPW and was elected as BPW National treasurer in 1964.

This year at conference, we will welcome Sue Mager to our illustrious group of PSP's. I am happy to report that Audrey MacDougall will be taking over as liaison in the coming year.

State Database Manager

Date Of Report:	5/7/2013
Board / Conference Report:	Conference Report
Report Author:	Renee Cerullo - State Database Manager
Name of ARD or Committee Members:	
Goals:	<ol style="list-style-type: none"> 1. Add online payments for new members and renewals. 2. Add student payments. 3. Add membership chair to chapter officers 4. Send out renewal notices 2 months ahead of time, 1 month ahead, and when due. 5. New reports for Regions. 6. Send quarterly reports to local Chapters on lapsed members. 7. State to take over all membership dues processing including checks.
Actions Taken on Goals:	Everything is has been completed but the student membership dues, managing chapter membership person, and State taking over all dues processing.

Winter Board Report

Date Of Report:	May 8, 2013
Board / Conference Report:	Conference Report
Report Author:	Helen Rico
Name of ARD or Committee Members:	Winter Board Chair Report Helen Rico, Chair Lucille Argenzia, Vice Chair Audrey MacDougall, Registration Chair
Goals:	To host a one day board meeting at the Griffiss Institute in Rome, NY, on April 6, 2013
Actions Taken on Goals:	<ol style="list-style-type: none"> 1. Created and had approved the budget, forms, directions, hotels and restaurant information packets. All info was placed on the web. 2. Successfully had a one day board meeting. 3. Everyone enjoyed the great food! 4. A special thanks to members of Region V for helping out.

Women's History Month Report

****Women's History Month**Special Committee Report**

Eudoxia "Dixie" Aniolek (4) Chair -- JoAnne Krolak (7) Vice Chair

WHM Committee-Advisory/Consultant

Viola "Vi" McKaig (3)** Mary Ellen Morgan (7)

Goals for 2012-13

1. To inform the membership of the requirements for participating in the Women's History Month Award Program.
2. To notify the Local Chapter in the State Leadership mailing and with an article(s) in all NIKE Issues, and all THE COMMUNICATOR issues.
3. To investigate the resources and Local Chapter to develop displays in their communities.
4. To encourage Local Chapters to use posters, essay contests, special speakers, displays radio, public service announcements and any special events honoring any notable women in their own communities, past or present.
5. To urge Local Chapters to record their event with photos, press releases and any notes taken on events and activities. These will be used to prepare their scrapbook entry for the Annual Women's History Month Competition to be announced at State Conference. All entries should be mailed to NYSW Inc., Chair for 2013, Dixie Aniolek (see address below)

Actions Planned:

1. Distribution of information at NYSW Inc., Fall and Winter/Spring Boards, including NYS W Inc. Officers, Regions, Region and Assistant Directors and additional membership.
2. Include information criteria, "news ideas," and frequently asked questions about Women's History Month Projects, and involvement.
3. Preparing handouts for the Youth Leadership participants - Winter/Spring Board - 2013 (Advance information - Fall Board-2012.)
4. Conduct judging of Local Chapter entries for the WHM competition at State Conference.
5. Informational/Award Display Table NOT ONLY at State Conference, including State, Fall and Winter/Spring Board when space is available for WHM displays.

Accomplishments to Date:

1. Distribution of handouts to Youth Leadership Participants of current Winter/Spring Board - 2013.

2. Distribution of information at NYSW Inc. Fall - 2012 including NYS W Inc., Officers, Regions, Region and Assistant Directors, additional membership and currently Winter/Spring Board 2013.
3. NIKE article series.
4. "Today in Women's History" lists in THE COMMUNICATOR and e-mail bulletins.
5. Judging of Local Chapter entries for WHM competition completed, and the awards will be given at State Conference - 2013.

Youth Leadership Report

Date Of Report:	May 8, 2013
Board / Conference Report:	Conference Report
Report Author:	Helen Rico, Youth Leadership Chair
Name of ARD or Committee Members:	Youth Leadership Report
Goals:	<ol style="list-style-type: none"> 1. To create a Reality Store Toolkit 2. To facilitate a workshop at Fall Board 3. To provide advice/guidance to all members wanting to sponsor a Reality Store or Youth Leadership event in their region. 4. To provide instructions/materials to update the YL section of the MOI
Actions Taken on Goals:	<ol style="list-style-type: none"> 1. Facilitated a Reality Store workshop at FB and provided the Reality Store Toolkit to all participants. Note: the Reality Store Toolkit is online for member to download. 2. Authored articles for NIKE describing the FB workshop. 3. Wrote the YL and Reality Store MOI

Appendix: Voting Items

THE FOLLOWING PROPOSED REVISIONS TO NEW YORK STATE WOMEN, INC. Page 1.
BYLAWS WERE APPROVED BY THE BOARD OF DIRECTORS ON APRIL 6TH, 2013 AND WILL
BE PRESENTED AT THE ANNUAL CONFERENCE IN ALBANY, NEW YORK ON JUNE 7-9, 2013 FOR
CONSIDERATION AND VOTE BY THE MEMBERS PRESENT.

CURRENT	PROPOSED
ARTICLE XV: STANDING COMMITTEES SECTION 1. The standing committees of the state organization shall be bylaws, finance, membership, personal and professional development, public policy and communication.	ARTICLE XVI: STANDING COMMITTEES SECTION 1. The standing committees of the state organization shall be bylaws, finance, membership, personal and professional development, <u>advocacy</u> and communication

RATIONALE: Remove words PUBLIC POLICY – this is too broad a term.

Substitute with ADVOCACY – Advocacy is the act of advocating or speaking, or writing in support of something. To advocate is to plead another's cause.

SECTION 2: To be eligible to serve as a chair or member of a standing committee, a member must:	SECTION 2; MOVE TO ARTICLE XII: ELIBILITY SECTION 1: (a) and (b)
a) Be in good standing, and b) Officially and publicly support the state legislative and advocacy platforms.	
SECTION 3: The term of office shall be: (a) Committee chairs and members shall be appointed for a term of one (1) year and may be re-appointed. No person may serve more than three (3) consecutive years on the same committee.	SECTION 3: (a) MOVE TO ARTICLE XII: ELIBILITY SECTION 3:
(b) When the committee chair is unable to attend state board of directors meetings, the vice chair shall act as chair with voting rights. In the event the vice chair is unable to attend a subcommittee chair shall act as chair with voting rights.	(b) becomes (a) no change in wording

CURRENT	PROPOSED
ARTICLE XI: ELECTIONS SECTION 1: The election shall be under the supervision of an elections committee consisting of five (5) or more members appointed by the president who will appoint one as the elections committee chair.	ARTICLE XI: ELECTIONS SECTION 1: REMAINS THE SAME

THE FOLLOWING PROPOSED REVISIONS TO THE NEW YORK STATE WOMEN, INC . Page 2.
BYLAWS WERE APPROVED BY THE BOARD OF DIRECTORS ON APRIL 6TH, 2013 AND WILL
BE PRESENTED AT THE ANNUAL CONFERENCE IN ALBANY, NEW YORK ON JUNE 7- 9, 2013 FOR
CONSIDERATION AND VOTE BY THE MEMBERS PRESENT.

<u>CURRENT</u>	<u>PROPOSED</u>
ARTICLE XI: ELECTIONS (continued) SECTION 2: The verification of eligibility to vote will be under the supervision of a credentials committee consisting of not less than five (5) members appointed by the president who will appoint one as the credentials committee chair.	ARTICLE XI: ELECTIONS (continued) SECTION 2: The credentials chair shall be appointed by the president and with the data base manager verify the voting eligibility of members attending the board meetings and the annual conference.
SECTION 3: The chair of the credentials shall furnish to the elections committee chair, not less than two (2) hours before the opening of the polls, verification of the accredited voters.	SECTION 3: REMAINS THE SAME
SECTION 4: A president-elect, a first vice president, a second vice president, a recording secretary and a treasurer shall be elected by ballot at each annual conference. a) If a president-elect serves the unexpired term of a president, and chooses not to serve her own term , the slate of officers shall include candidates for the office of president.	SECTION 4: REMAINS THE SAME REMOVE <u>a)</u> just continue as part of the of the paragraph.
SECTION 5: The president, president-elect, first vice president and second vice president shall be eligible to serve for more than one consecutive term in the same office, unless the president-elect is serving an unexpired term as president and is then eligible to serve her own year as president. The recording secretary and treasurer shall be eligible to and may serve more than one consecutive term in the same office.	MOVE TO ARTICLE XII: ELIGIBILITY SECTION 3: (a) MOVE TO ARTICLE XII: ELIGIBILITY SECTION 3: (b)

THE FOLLOWING PROPOSED REVISIONS TO NEW YORK STATE WOMEN, INC. PAGE 3.
BYLAWS WERE APPROVED BY THE BOARD OF DIRECTORS ON APRIL 6TH, 2013 AND WILL
BE PRESENTED AT THE ANNUAL CONFERENCE IN ALBANY, NEW YORK, JUNE 7-9, 2013 FOR
CONSIDERATION AND VOTE BY THE MEMBERS PRESENT.

<u>CURRENT</u>	<u>PROPOSED</u>
ARTICLE XI: ELECTIONS (continued) SECTION 6: An interval of one year shall elapse before a member is again eligible for re-election to the office of president, president-elect, first vice president or second vice president.	ARTICXLE XI; ELECTIONS (continued) MOVE TO ARTICLE XII: ELIGIBILITY SECTION 2:
SECTION 7: To be eligible for office, a candidate must: (a) Be a member in good standing. (b) Officially and publicly support the state legislative and advocacy platforms	MOVE TO ARTICLE XII: ELIGIBILITY SECTION 1: (a) and (b)
SECTION 8: A plurality of all votes cast for a given office shall constitute an election.	RENUMBER TO SECTION 5:
SECTION 9: Poll shall be open during hours determined by the executive committee.	RENUMBER TO SECTION 6: Polls shall be open during the time determined by the executive committee
<u>CURRENT</u>	<u>PROPOSED</u>
SEE NEW ARTICLE XII. ELIGIBILITY	ARTICLE XII. ELIGIBILITY SECTION 1. To be eligible for office, a candidate for the office of president, president-elect, first vice president, second vice president, recording secretary, treasurer, region director, assistant region director or to serve as a standing committee chair, must (a) Be a member in good standing. (b) Officially and publicly support the state legislative and advocacy platforms.

THE FOLLOWING PROPOSED REVISIONS TO NEW YORK STATE WOMEN INC. Page 4.
BYLAWS WERE APPROVED BY THE BOARD OF DIRECTORS ON APRIL 6TH, 2013 AND WILL
BE PRESENTED AT THE ANNUAL CONFERENCE IN ALBANY, NEW YORK ON JUNE 7-9, 2013 FOR
CONSIDERATION AND VOTE BY MEMBERS PRESENT.

CURRENT	PROPOSED
SEE NEW ARTICLE XII ELIGIBILITY (continued)	ARTICLE XII: ELIGIBILITY (continued) SECTION 2. An interval of one year shall elapse before a member is again eligible for re-election to the office of president, president-elect, first vice president, or second vice president. SECTION 3: Term of office a) The president, president-elect, first vice president, second vice president, shall be eligible to serve for not more than one consecutive term in the same office, unless the president-elect is serving an unexpired term as president and is then eligible to serve her own year as president. b) The recording secretary and treasurer shall be eligible to and may serve more than one consecutive term in the same office. c) The region director and assistant region director may serve two consecutive terms in the same office. d) Standing committee chairs shall be appointed for a term of one (1) year and may be reappointed. No person may serve more than three (3) consecutive years on the same committee.

CURRENT	PROPOSED
ARTICLE XII: DUTIES OF OFFICERS	RENUMBERED ARTICLE XIII: DUTIES OF OFFICERS.

THE FOLLOWING PROPOSED REVISIONS TO THE NEW YORK STATE WOMEN, INC. PAGE 5.
BYLAWS WERE APPROVED BY THE BOARD OF DIRECTORS ON APRIL 6, 2013 AND WILL
BE PRESENTED AT THE ANNUAL CONFERENCE IN ALBANY, NEW YORK ON JUNE 7-9, 2013 FOR
CONSIDERATION AND VOTE BY MEMBERS PRESENT.

<u>CURRENT</u>	<u>PROPOSED</u>
ARTICLE XIII. BOARD OF DIRECTORS	RENUMBERED ARTICLE XIV. BOARD OF DIRECTORS
SECTION 1: The Board of Directors shall consist of the officers, immediate past state president, region directors, and chairs of standing committees. Any active member who is in good standing is eligible to be a member of the board of directors.	SECTION 1: The Board of Directors shall consist of the officers, immediate past state president, region directors, and chairs of standing committees. REMOVE THIS SECOND SENTENCE- MOVED TO ARTICLE XII: ELIGIBILITY/
ARTICLE XIV: EXECUTIVE COMMITTEE	RENUMBERED ARTICLE XV: EXECUTIVE COMMITTEE.
ARTICLE XVI: STANDING COMMITTEES	RENUMBERED ARTICLE XVI: STANDING COMMITTEES
ARTICLE XVI: STATE CONFERENCE	RENUMBERED ARTICLE XVII: STATE CONFERENCE
ARTICLE XVII: PARLIAMENTARY AUTHORITY	RENUMBERED XVIII: PARLIAMENTARY AUTHORITY
ARTICLE XVIII: AMENDMENTS	RENUMBERED XIX: AMENDMENTS
ARTICLE XIX: DISSOLUTION	RENUMBERED ARTICLE XX: DISSOLUTION
<u>HOUSEKEEPING</u> ARTICLE VIII: REGIONAL ORGANIZATION SECTION 5. A nominee to qualify for nomination as region director and assistant region director shall: etc,	REMOVE, THIS IS INCLUDED IN ARTICLE XIII: ELIGIBILITY SECTION 1.

NEW YORK STATE WOMEN, INC.

	7/1/12-2/28/13 Unaudited	2012/2013 Approved Budget	Explanations	2013/2014 Proposed Budget
Income		<i>750 members</i>		
40000 Dues	\$11,238.50	\$26,550.00	625 @ \$35 (MOL) 20 @ \$15 student	\$22,175.00
40100 Fall Board Meeting	\$5,472.66	\$0.00		\$0.00
40200 Winter Board	\$410.00	\$0.00		\$0.00
40300 State Conference		\$2,500.00		\$2,500.00
40400 Youth Leadership				
40500 Fundraising Events	\$73.00	\$500.00		\$500.00
41000 NIKE Income	\$3,335.00	\$2,500.00		\$2,000.00
44000 Interest Income	\$182.15	\$300.00		\$200.00
45000 Miscellaneous Income	\$20.19	\$0.00		\$0.00
	\$20,731.50	\$32,350.00		\$27,375.00
Administrative Expenses				
50010 Career Recognition		\$100.00	Promotion	\$0.00
50015 Youth Leadership	\$100.00	\$100.00	Promotion	\$0.00
50020 New Careerist	\$0.00	\$100.00	Promotion	\$0.00
50030 Personal/Professional Development	\$0.00	\$100.00	Promotion	\$0.00
50035 Athena Society (WJF)	\$0.00	\$100.00	Promotion	\$0.00
50040 Legislation	\$0.00	\$100.00	Committee	\$0.00
50050 Membership		\$200.00	Awards, programs, materials	\$200.00
50060 Public Relations	\$0.00	\$200.00	Committee	\$0.00
50070 Misc. Committee Expenses		\$100.00	NBWW, WHM, CR, NC, PPD, WJF	\$500.00
50080 Resolutions	\$0.00	\$50.00	See miscellaneous	\$0.00
50100 Auditor	\$1,700.00	\$2,500.00	Review	\$2,000.00
50200 Legal		\$1,500.00		\$1,000.00
50300 Insurance Expense	-\$61.00	\$1,000.00	Treasurer Bond, Liability Ins	\$1,000.00
50500 Telephone	\$491.11	\$600.00	Teleconferences	\$600.00
50600 Postage	\$69.60	\$150.00		\$0.00
50900 Other Expenses/PayPal	\$21.26	\$150.00		\$0.00
Total Administrative Expenses	\$2,320.97	\$7,050.00		\$5,300.00
Leadership Expenses				
60100 Region Directors	\$600.00	\$2,750.00	Mtg stipend to ARD if RD not present: \$75, \$75, \$125	\$2,750.00
60200 Region Directors - Field Service		\$0.00	See MOI approvable expenses w/receipts	\$0.00
60300 State Reps - Field Service		\$1,000.00	Region Mtgs - \$100 per mtg, 10 regions - extra with documented expense report; maximum \$1,000 Fall/Spring	\$1,000.00
60400 Historian		\$200.00	Mtg stipend: \$50, \$50, \$100	\$200.00
60500 Immediate Past State President	\$75.00	\$275.00	Mtg stipend: \$75, \$75, \$125	\$275.00
60700 State Event - PPD/NC/CR		\$3,000.00	State conference awards	\$3,000.00
60900 President	\$300.00	\$1,200.00	Expenses	\$1,200.00
61100 NIKE Editor	\$50.00	\$200.00	Mtg stipend: \$50, \$50, \$100	\$200.00
61200 Other Officers (5) EC	\$1,000.00	\$4,000.00	Mtg stipend: \$200, \$200, \$400 - EC	\$4,000.00
61300 Parliamentarian	\$200.00	\$800.00	Mtg stipend: \$200, \$200, \$400	\$800.00
61600 Standing Chairs	\$450.00	\$1,925.00	Mtg stipend: \$75, \$75, \$125	\$1,925.00
61700 Treasurer Expenses		\$300.00		\$300.00
Total Leadership Expenses	\$2,675.00	\$15,650.00		\$15,650.00
Membership Expenses				
70200 Membership Promotion	\$802.78	\$1,000.00		\$1,000.00
70300 PPD/CR/NC Competition	\$0.00	\$300.00	Chair expense state competition \$100 each PPD, CR, NC	\$300.00
70400 Web Site	\$3,947.07	\$3,000.00	Maintenance, hosting fees, data base, etc.	\$4,000.00
80100 Fall/Winter/Conference	\$4,640.80			
80300 Annual Conference	\$162.00			
80400 Youth Leadership				
80600 NIKE	\$4,292.05	\$9,000.00	Online/hard copy/postage; net \$7,000	\$9,000.00
80650 Monthly Publication		\$100.00		\$0.00
80700 Lobby Day		\$100.00		\$100.00
80900 Miscellaneous Expenses		\$200.00		\$200.00
Total Membership Expenses	\$13,844.70	\$13,700.00		\$14,600.00
		\$36,400.00		\$35,550.00
		\$4,050.00	Appropriated fund balance	\$8,175.00
	\$18,840.67	\$32,350.00		\$27,375.00
Net Income	\$1,890.83			

NYSW Membership Process Proposal

Over the past year we have fine-tuned the membership dues process. Chapters are still struggling with membership payments that they receive via check. We have had numerous issues where checks have gotten lost or treasurers have not remitted payment in a timely fashion or at all. This is becoming a very common problem. We were approached by a few chapters to take over their dues processing due to these issues. We are now managing about 10 chapter's dues.

This takes a big burden off the chapter treasurers. It has worked great for the past year with the State processing all online payments and reimbursing the chapters. We feel it would be a benefit for the rest of the chapters to allow the State to manage their offline dues.

Below are the items we would like to change in the current process:

1. **New Members (Pay by check)** – The membership application along with the entire dues amount (state+chapter+region) is mailed to the State Database Manager for processing. The chapters will be reimbursed once a month.
2. **Renewal Notices** – All renewal notices will contain the State Database Manager's mailing address.
3. **Renewal Notices (Pay by check)** - Renewal checks will be processed by the State Database Manager and then reimbursed once a month.
4. **Chapters receiving dues payment** – Chapters will notify their members that all dues checks will be made out to NYS Women Inc. They should mail them directly to the State Database Manager. If the chapter treasurer receives any checks they should mail them directly to the State Database Manager.

Current Membership Dues Process

Membership Process – Online

1. **Online Membership Application** - There is one online membership application at the state level (<http://nyswomeninc.org/Membership/MembershipApplication.aspx>). All local chapters can point their web sites to the state application instead of having to maintain one of their own.
 - a. **Dues** – The membership database has a field in it that contains the dues of the local chapter and region. If a chapter or region changes their dues amount they will fill out the online dues change form or notify the State Database Manager and specify date that it will take place. We need this information for two reasons:
 - i. When new members apply depending on the local chapter they choose then the appropriate dues will be displayed on the payment page.
 - ii. When renewal notices are sent to members the appropriate dues amount will be displayed on these renewal notices.
2. When someone applies online they have the choice to pay by credit card or by check.
 - a. If they choose credit card they are taken to PayPal to enter their payment information. We will charge a \$1.50 processing fee for all credit card payments like we do with event registration.
 - b. If they choose check they are taken to a page that they can print out and it tells them where to send the check. The checks are sent to the State Database Manager
3. When someone applies for membership online and submits the application the State membership people are notified (2nd VP and State Database Manager). In addition to the State people the local chapter president and treasurer will also be notified of a new member for their chapter. This way everyone is kept in the loop and can follow up accordingly. If the chapter does not have anyone with an email address all reports will be viewable online and if need be the reports can be snail mailed with the monthly check from the State Treasurer.
4. **Membership Database** – When someone applies online the application will be sent to the membership database person. There is a menu option for “New Members”. All membership applications will be put in this area until the State Database Manager confirms them. If payment via check, it is when check is received. If payment by credit card they can be approved immediately. This will allow the State Database Manager to send the new member their membership card and confirmation notice. This confirmation notice also sends an email to the local president/treasurer so they are aware of the credit card payment too.

5. **Finances** –All checks will be sent to the State Treasurer by the State Database Manager. The State Treasurer will be notified by PayPal when there is an online payment. Once a month the State Treasurer will issue a check to all local chapters and regions that had members renew or new members pay. A report in the membership database will show who needs to be paid what for the month. You will be able to pull up past month reports too. Checks will be issued the 1st week of every month.

Membership Process – Offline

1. Send paper application and dues check to State Database Manager.
2. State Database Manager will enter the new member into the membership database. This will trigger a new member confirmation email send to the member and local Chapter treasurer.

Membership Renewals

1. **Renewal notices** – The State Database Manager will send out the renewal notices from the membership database once a month. They are sent 2 months prior to the member's renewal date and every month after that until they are paid. These email or print notifications will contain the exact dues amount owed and a link to renew online. The renewal notices will be copied to the local treasurer if emailed to the member.
2. **Renewal Payment** – The member will then have the option to send a check to the address stated on the renewal notice or click on the link in the notice to renew online via a credit card. If the member clicks on the link then their information will be displayed and they can click on the payment button to pay via credit card.
 - a. **Online Payment** – The State Treasurer will be notified of the payment via PayPal along with the State Database Manager.
 - b. **Offline Payments** - Local Chapter treasurers will need to remit payment of the State portion to the State Database Manager in a timely fashion.
3. **Renewal Confirmation** – Once the payment is received then the State Database Manager sends out a renewal confirmation notice to the member and local president/treasurer.



Incorporation/IRS Issues

When New York State Women Inc. made the decision to branch out on our own, there were a number of organizational issues that needed to be addressed. During that transition period, the Officers and the Board did a great job resolving many of the legal and non-legal organizational issues. There are still, however, a few outstanding organizational issues that need to be addressed. At the April Board Meeting, the Executive Committee presented on some of the lingering legal issues that still need to be tackled.

The first issue is deciding whether to incorporate all the chapters of New York State Women Inc. Currently, the unincorporated chapters have no separate legal existence apart from their members, and, as such, individual members may be found personally liable. In order to remedy this problem, a chapter should incorporate and take advantage of the benefits of the New York Not-for-Profit Corporation Law. This law limits the situations in which directors and officers can be held liable for actions taken in their capacities as officers and directors. The law's purpose is to allow for charging officers and directors only in cases where fraud, illegal action or bad faith is involved.

Another potential benefit of incorporation is that grant makers and other funders are more likely to donate money to an organization that has a formal structure. Funders may be hesitant to donate to an unincorporated entity, as the company may seem less sophisticated or less open regarding the use of donated funds. The corporate form, and the formalities that go along with it, require an organization to make available for public disclosure certain information about itself that make potential funders more comfortable donating to that organization.

The second issue is a need to determine our tax exempt status with the Internal Revenue Service. The State is certain we are a 501 (c) organization, however, we do not have a formal ruling from the IRS to know if we are a (c)(4), (c)(6), or another tax exempt designation. This uncertainty needs to be clarified through an IRS determination letter. Without officially knowing our tax status, it impacts our ability to solicit donations and remain politically and professionally active. Once the State is aware of their tax exempt status, we will apply for a group tax exemption wherein all chapters will be under the State's tax exemption umbrella.

At the request of the Board, the members will have an opportunity to discuss the aforementioned matters at the Annual Conference. Two attorneys will be at Conference to discuss any questions or concerns you might have. In order to prepare for the presentation, please submit any questions to Colleen Ostiguy, 1st Vice President at 1stvp@nyswomeninc.org.

We recognize that there will be a cost associated with tying up these loose ends. The officers, however, strongly feel that it is important to resolve these outstanding issues before a problem arises. If we take a reactive stance to our issues, the cost and damage to reputation of the organization may be unrecoverable.